

# WOKINGHAM BOROUGH COUNCIL EXECUTIVE FORWARD PROGRAMME

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THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)(MEETINGS AND ACCESS TO INFORMATION)(ENGLAND)  
REGULATIONS 2012

## Executive Forward Programme 2023-24 (December 2023)

Updated 20 December 2023

Ref No.	Subject for Decision	Decision to be taken by	List of Documents to be submitted to the Decision Maker for consideration and Background Documents	Contact Details (Director/ Author)	Responsible Lead Member	Statement as to whether the item is likely to be considered in private and if so the reasons why / Explanation for any deferment of item
<b>EXECUTIVE MEETING – 25 JANUARY 2024</b>						
WBC1401	<b>Shareholders Mid-Year Report 2023-24</b> Purpose: To consider various items related to the business of the Council owned companies, including their trading position.	Executive		Deputy Chief Executive - Graham Ebers/ Mark Thompson	Executive Member for Finance - Imogen Shepherd-DuBey	N/A
WBC 1362	<b>Revenue Monitoring 2023-24 Q3</b> Purpose: To consider the revenue budget position at the end of Quarter 3.	Executive		Deputy Chief Executive - Graham Ebers/ Stu Taylor	Executive Member for Finance - Imogen Shepherd-DuBey	N/A
WBC 1363	<b>Capital Monitoring 2023/24 - Q3</b> Purpose: To consider the Capital Monitoring position at the end of Quarter 1.	Executive		Deputy Chief Executive - Graham Ebers/ Mark Thompson	Executive Member for Finance - Imogen Shepherd-DuBey	N/A
WBC 1364	<b>Chief Finance Officer's Report</b> Purpose: The Local Government Act 2003 requires the Chief Finance Officer (Deputy Chief Executive and	Executive		Deputy Chief Executive - Graham Ebers/ Mark Thompson	Executive Member for Finance - Imogen Shepherd-DuBey	N/A

	CFO) to report to Members, when setting the level of Council Tax, on the robustness of the budget presented and adequacy of reserves. The CFO report highlights the strong financial management the Council. It also outlines the major financial issues facing the Council in the medium-term period, which without the Council taking a commercial approach could increase the reliance on council tax income as well as impact on the future delivery of Council services.					
WBC1404	<b>Unreasonably persistent Complainants Policy</b> Purpose: To review and sign off the policy.	Executive		Chief Operating Officer - Sally Watkins/ Jackie Whitney	Leader of the Council and Executive Member for Housing – Stephen Conway	N/A
WBC1405	<b>Annual Health &amp; Safety Report 2022-23</b> Purpose: This report relates to the Council's internal health and safety performance during the period between April 2022 and March 2023.	Executive		Chief Operating Officer - Sally Watkins/ Louise Livingston	Executive Member for Equalities, Inclusion and Fighting Poverty - Rachel Bishop-Firth	N/A
WBC1412	<b>Air Quality Management Areas</b> Purpose: To seek agreement to proceed with the implementation process of revocation orders. In respect of 2 out of 3 of the borough's air quality management areas.	Executive	Exec Report	Director, Place and Growth - Giorgio Framalico/ Narinder Brar	Executive Member for Environment, Sport and Leisure - Ian Shenton	N/A
<b>EXECUTIVE MEETING – 22 FEBRUARY 2024</b>						
WBC 1366	<b>Housing Revenue Account</b>	Executive	Housing Revenue	Deputy Chief	Executive Member	N/A

	<b>Budget 2024/25</b> Purpose: The revenue and capital budgets for 2024/25 are set and tenants rent levels are set for 2024/25 to ensure sound finances and value for money in providing housing services for council tenants.		Account Budget 2024/25	Executive - Graham Ebers/ Mark Thompson	for Finance - Imogen Shepherd- DuBey	
WBC 1367	<b>Treasury Management Strategy 2024-2027</b> Purpose: Note the treasury management procedures, limits, and objectives for 2024/25. Effective and safe use of our resources to deliver service improvements and service continuity through the management of the council's cash flow and investments while funding the capital programme.	Executive	Treasury Management Strategy 2024-2027	Deputy Chief Executive - Graham Ebers/ Mark Thompson	Executive Member for Finance - Imogen Shepherd- DuBey	N/A
WBC 1368	<b>Capital Programme and Strategy 2024-2027</b> Purpose: The capital programme and strategy 2024 – 2027 sets out the capital investment for the benefit of the community and how this is funded.	Executive	Capital Programme and Strategy 2024-2027	Deputy Chief Executive - Graham Ebers/ Mark Thompson	Executive Member for Finance - Imogen Shepherd- DuBey	N/A
WBC 1369	<b>Medium Term Financial Plan 2024-2027 Including Revenue Budget Submission 2024/25</b> Purpose: To provide the Executive with the key revenue budget extract for 2024/25 of the Medium Term Financial Plan (MTFP) 2024-2027 for submission to Council.	Executive	Medium Term Financial Plan 2024-2027 Including Revenue Budget Submission 2024/25	Deputy Chief Executive - Graham Ebers/ Mark Thompson	Executive Member for Finance - Imogen Shepherd- DuBey	N/A
WBC1406	<b>Housing Responsive Repairs &amp;</b>	Executive	Procurement strategy	Director, Place and	Leader of the	N/A

	<p><b>Maintenance Contract</b> Purpose: The purpose of this report is to seek Executive approval to procure a new term contract for responsive repairs and maintenance services as is required to repair and maintain the housing stock owned and managed by the Council and the Council's housing companies.</p>		options appraisal report.	Growth - Giorgio Framallicco/ Rodney Coyle	Council and Executive Member for Housing - Stephen Conway	N/A
<b>EXECUTIVE MEETING – 14 MARCH 2024</b>						
WBC 1397	<p><b>Young People's Housing Strategy</b> Purpose: To agree to the publish the Young People's Housing Strategy.</p>	Executive	Young People's Housing Strategy 2024-2028  EQIA	Director, Place and Growth - Giorgio Framallicco/ Samuel Watt	Leader of the Council and Executive Member for Housing - Stephen Conway	N/A
WBC1407	<p><b>Affordable Housing Strategy 2024 - 2028</b> Purpose: To obtain Council approval to adopt the proposed Affordable Housing Strategy 2024 - 2028.</p>	Executive	Strategy Document, Equalities Impact Assessment	Director, Place and Growth - Giorgio Framallicco/ Frances Haywood	Leader of the Council and Executive Member for Housing - Stephen Conway	N/A
WBC1408	<p><b>Tackling Poverty Strategy Refresh</b> Purpose: A mid-point review of the Tackling Poverty Strategy to take account of changing national and local context and improved data and insight.</p>	Executive		Chief Executive - Susan Parsonage/ Emily Higson	Executive Member for Equalities, Inclusion and Fighting Poverty - Rachel Bishop-Firth	N/A
WBC1409	<p><b>Strategic Asset Review</b> Purpose: A review of the Council's approach to strategic asset management and future asset opportunities.</p>	Executive		Deputy Chief Executive - Graham Ebers/ Sarah Morgan	Leader of the Council and Executive Member for Housing - Stephen Conway	N/A Particular information relating to financial performance or values of assets may be commercially sensitive.
WBC1410	<p><b>Responsible body status (Biodiversity Net Gain)</b></p>	Executive		Director, Place and Growth - Giorgio	Executive Member for Environment,	N/A

	Purpose: To secure approval for officer to make an application to DEFRA for responsible body status in relation to biodiversity net gain			Framalico/ Laura Buck, Andy Glencross	Sport and Leisure - Ian Shenton	
<b>EXECUTIVE MEETING – 30 MAY 2024</b>						
WBC1411	<b>SEND Strategy</b> Purpose: To consider the revised SEND Strategy incorporating the Safety Valve agreement with the DfE and recent changes to the SEND Local Area Inspection Framework.	Executive		Director, Children's Services - Helen Watson/ Jonathan Wilding	Deputy Leader of the Council and Executive Member for Children's Services - Prue Bray	N/A

**Members of the Executive:-**

Stephen Conway	Leader of the Council and Executive Member for Housing
Prue Bray	Deputy Leader and Executive Member for Children's Services
Rachel Bishop-Firth	Equalities, Inclusion and Fighting Poverty
Paul Fishwick	Active Travel, Transport and Highways
Lindsay Ferris	Planning and Local Plan
Clive Jones	Business and Economic Development
David Hare	Health & Wellbeing and Adult Services
Sarah Kerr	Climate Emergency and Resident Services
Ian Shenton	Environment, Sport and Leisure
Imogen Shepherd-DuBey	Finance

**Note:**

Unless the matter has been listed as being likely to be discussed in private, copies of the reports associated with the above decisions will be available no earlier than five days before the meeting at the Council Offices, Shute End, Wokingham; on the Council's website; by contacting a member of the Democratic Services Team: [democratic.services@wokingham.gov.uk](mailto:democratic.services@wokingham.gov.uk)

